

# The Big Little Book of Electronic E-tiquette: 25 Rules of Common Sense Courtesy in the Digital Era



Have you ever been forced to listen to someone's very private cell-phone conversation because they were talking so loudly? How annoying is it to wait behind someone holding up the line on a cell call? Has a date ever spent more time texting than talking to you? Every day more and more people commit acts of electronic rudeness such as these...and worse. This also means every day more and more people become victims of electronic rudeness. Increasingly, it seems like there's no such thing as common courtesy when it comes to the way we use cell phones, email and other 21st Century technical devices. These powerful tools are coming to market so quickly there has been no time to develop standards for their use with courtesy and consideration of others in mind. As a consequence, many of us don't even know we were being electronically rude until after we've gone way over the line. Then we find out too late that electronic rudeness has real consequences ranging from mild irritation and hurt feelings to lost jobs and ruined reputations. Has polite society become a casualty of the digital era? Or have we become so drunk on our newfound technical power that we've lost the will to control ourselves? If we don't establish a set of standards and norms for the civilized use of technical devices soon, we run the risk of missing the opportunity forever. That's why we wrote The Big Little Book of Electronic E-tiquette. Its 25 straight-forward, sensible and easy to follow rules of civil behavior we hope will serve as a roadmap to civility with cell phones and computers. Use this book to brush up on your own electronic e-tiquette. This book is also a great gift for your irritating family members and friends who take phone calls during Christmas dinner or send explicit pictures to your company e-mail address. Chances are, they probably didn't even know they did anything wrong!

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